



**MANDATED PROGRAMS
RATE AND FEE SCHEDULE**

Section 1. Services Offered

a. State-Mandated Services

Service	Business days to complete	Charge(s)
Arizona Antiquities Act Permit issuance		
Project-Specific	20	-
Blanket	20	-
Arizona Antiquities Act Permit compliance review	20	Hourly rate
Burial Discovery Agreement issuance		
Project-Specific	60-90	-
Standard	20	-
General	20	-
Burial Discovery Agreement compliance review		
Any portion of project area on state land	20	Hourly rate
Project area entirely on private land	20	-
Project Registration	20	Hourly rate, fee (in-perpetuity curation)
Repository Services Agreement	20	Hourly rate
Project Director/Principal Investigator review	20	Hourly rate
Request an ASM Site Number	20	Hourly rate

b. Value-Added Services

Service	Business days to complete	Charge(s)
Archaeological Records Office		
Document request	10-20	Hourly rate
Records research for archaeologists	Customized schedule	Hourly rate
Cultural Resources Summary Letter for Non-archaeologists	20	\$500.00 fee
Repatriation Office		
Consultation regarding human remains disturbance	Customized schedule	Hourly rate, fee
Burial recovery and documentation	Customized schedule	Hourly rate

Section 2. Rates and Fees

a. Rates

Hourly rates as established by A.R.S. § 15-1631 (as amended) and subject to change through the process described in Arizona Board of Regents Rules Implementing A.R.S. § 15-1631 (as amended).

Service provider level	Hourly rate
Assistant	\$38.00
Specialist	\$83.00
Professional	\$125.00

b. Fees: In-Perpetuity Curation

In-Perpetuity Curation Fees as established by A.R.S. § 15-1631 (as amended) and subject to change through the process described in Arizona Board of Regents Rules Implementing A.R.S. § 15-1631 (as amended).

Type	Cost per unit effective 1 July 2024
One half cubic-foot box of artifacts	\$1,502.00
One linear inch of documentation	\$214.75



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Section 3. Services That Can Be Expedited

Service	Expedited fee by turnaround period		
	5 business days	6-10 business days	11-15 business days
Burial Discovery Agreement			
Standard	\$3,000.00	\$2,000.00	\$1000.00
General	\$2,000.00	\$1,000.00	\$500.00
Project area located entirely on private land	\$2,000.00	\$1,000.00	\$500.00
Arizona Antiquities Act Project-Specific Permit			
General work plan	\$1,000.00	\$750.00	\$500.00
Project-specific work plan	-	\$2,000.00	\$1,000.00
Arizona Antiquities Act Blanket Permit	\$1,000.00	\$750.00	\$500.00
Project Director/Principal Investigator review (per applicant)	\$750.00	\$500.00	-
Repository Agreement	\$1,000.00	\$750.00	-
Request an ASM Site Number			
1-5 ASM Site Numbers	\$350.00	\$200.00	-
6-15 ASM Site Numbers	\$700.00	\$400.00	-
16-30 ASM site numbers	\$1050.00	\$600.00	-
Cultural Resources Summary Letter for Non-Archaeologists	\$500.00	\$250.00	-

Section 4. Please Note

- a. We are no longer able to offer Project-specific Burial Discovery Agreements as an expedited service until further notice.
- b. When requesting ASM site numbers, no expedition is available for projects with 31 or more sites.
- c. Expedited fees for Cultural Resources Summary Letters for Non-Archaeologists are added to the \$500.00 base fee for this service.
- d. All services offered by ASM must be requested through the ASM Request Quote for Services website: <https://arizonace.quickbase.com/db/bthqcer2g>
- e. See the FAQ, available on the ASM website, for more information regarding services offered by ASM: <https://statemuseum.arizona.edu/crm/questions>
- f. Contact the AZSITE manager for information regarding AZSITE services: <https://statemuseum.arizona.edu/crm/azsite>



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- g. A business day is defined as any day, Monday–Friday , 8:00 am–4:00 pm, excluding University of Arizona holidays. Communications sent after 4:00 pm, Monday–Friday will be answered on the next business day. See the University of Arizona website for scheduled holidays:
https://hr.arizona.edu/sites/default/files/University_of_Arizona_Holiday_Schedule.pdf
- h. ASM provides a scope-dependent quote, based on the variables reported in the ASM Request Quote for Services website. The quoted amount for services charged at an hourly rate is based on historical data identifying the average amount of time it takes ASM personnel to complete each task in the service and the necessary staff classification to complete each task. These data are not subject to change through the process described in Arizona Board of Regents Rules Implementing A.R.S. § 15-1631 (as amended) and can be adjusted based on increased efficiencies or developing needs.
- i. Timelines for quotes, invoices, receiving payment, and scheduling services:
- All quote requests submitted to the ASM Request Quote for Services website are reviewed by ASM personnel for compliance with the Arizona Antiquities Act. The quote is emailed to the requestor within two business days, unless feedback is necessary. If a value-added service is requested, the customized quote may require more than two business days to complete. Once the quote is approved, an invoice is issued within two business days of quote approval.
 - Credit card payments that are received before 4:00 pm MST (Arizona Time) on regular business days will be posted the day they are received. Credit card payments received after 4:00 pm MST (Arizona Time), will be posted the next regular business day. Check payments are posted the same business day received in the RII Business Center.
 - ASM services are scheduled once payment and all appropriate forms are received. If an expedited service has not been selected, services are usually delivered within 20 business days.
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