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| ***Email completed form to: asm\_crm@email.arizona.edu*** |  | ***Email subject line: Request an ASM Accession Number*** |
| **Section 1. Company, Agency, or Institution Conducting Work** |
|  | a. ASM Job No.: |  |
|  | b. Date Requested: |  |
|  | c. Institution:  |  |
|  | d. Project Number: |  |
|  | e. Project Name: |  |
|  | f. Project Sponsor: |  |
|  | g. Project Director: |  | h. Principal Investigator: |  |
|  | i. Date(s) of fieldwork: | From: |  | To: |  |
|  | j. ASM site(s) to be updated: |  |
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| **Section 2. Type(s) of Investigation** |
|  |[ ]  Archaeological non-collection survey |  |  |
|  |  |  | *If non-collection survey, specify Arizona Antiquities Act Blanket Permit No.:* |  |
|  |[ ]  Archaeological collection survey |  |[ ]  Archaeological excavation |
|  |[ ]  Archaeological testing |  |[ ]  Archaeological site monitoring |
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| **Section 3. Project Location** |
|  | a. Land ownership *(specifically identify)*:  |  |
|  | b. 7.5’ USGS quadrangle(s): |  |
|  | c. Legal Description: *Use the table below to list the Baseline and Meridian, Township, Range and Section.* ***List one TRS per line****. If land is unplatted give estimated Townships and Ranges and list section as unplatted.* |
|  | ***Baseline and Meridian*** | ***Township (N/S)*** | ***Range (E/W)*** | ***Section (List one per line)*** |
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| **Section 4. Please Note:**  |
|  | a. All services offered by the ASM must first be initiated through the ASM Request Quote for Services website: <https://arizonace.quickbase.com/db/bthqcer2g> b. The Request an ASM Accession Number form is submitted independently of the Notification of Intent form, Arizona Antiquities Act Project-specific Permit application, Request for Repository Services form, or Burial Discovery Agreement application submitted for a project located on private land or outside of an ASM site boundary.c. If an ASM Accession Number is being requested for a Burial Discovery Agreement on private land and there is no project registration, then do not list any ASM Site Numbers in Section 1.j., above. ASM sites cannot be officially updated with ASM without a project registration. d. If you are registering a project under a Records Curation Agreement (RCA) please submit a signed copy at the same time as you submit the Request an ASM Accession Number form.e. ASM staff will not process forms emailed to staff email accounts. To avoid delays, follow these instructions:1. Email completed form to: **asm\_crm@email.arizona.edu**
2. Use this subject heading when submitting the completed form via email:

**Request an ASM Accession Number**f. Section 1a: ASM Job No. refers to the tracking number given at the time the quote is requested from the ASM Request Quote for Services website. It is also called the Job/Quote Reference ID.g. Section 1c: Institution refers to the company, agency, or institution conducting work.h. Section 3: If additional space is required to list project area TRS, please use the Request an ASM Accession Number TRS Addendum form. Submit all forms at the same time. |