



## BURIAL DISCOVERY AGREEMENT APPLICATION INSTRUCTIONS

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### Section 1. Types of Burial Discovery Agreements

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1. **Standard:** for all projects located within the management areas of the Gila River Indian Community, the Salt River Pima-Maricopa Indian Community, and the Tohono O’odham Nation for which you anticipate that you will encounter primarily O’odham, Hohokam, and/or Archaic cultural contexts.

- a. Gila River Indian Community: north of Toltec, Arizona and south of Baseline Road, Phoenix, Arizona
- b. Salt River Pima-Maricopa Indian Community: north of Baseline Road, Phoenix, Arizona
- c. Tohono O’odham Nation: south of Toltec, Arizona and southwest of Buckeye, Arizona

2. **General:** for projects managed by a municipality or that are within one of the historic cemeteries specified below.

- a. City of Phoenix: for projects sponsored by the City of Phoenix
- b. City of Tempe: for projects initiated and conducted by the city and also for projects on city land
- b. Court Street Cemetery: for projects on state or private land within the boundary of the cemetery
- c. Kingman Pioneer Cemetery: for projects within the boundary of the cemetery
- d. Pima County: for projects initiated by the county on state and private lands

3. **Project-specific:** for agreements that do not fall under the project types listed above.

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### Section 2. Burial Discovery Agreement Application Materials

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Please note that different types of Burial Discovery Agreement applications require different supporting materials.

All Burial Discovery Agreement applications must include the following:

- A *Burial Discovery Agreement Application* form
- A USGS map at 1:24,000 scale, neither enlarged nor reduced, of the project area(s) and site(s) to be investigated

For projects to be completed under a general work plan attach:

- A *Repatriation Office General Work Plan Addendum* form

For projects seeking to use the Phoenix or Pima County General Burial Discovery Agreements include:

- Permission from the appropriate municipality to use a General Burial Discovery Agreement

For projects to be completed under a project-specific treatment plan include:

- A copy of the project treatment plan. This treatment plan must include field and lab methods for the recovery and documentation of remains.  
*If a BDA application is being submitted along with an application for a AAA Permit, a digital copy of the work plan must still be submitted to the Repatriation Office along with the digital Burial Discovery Agreement Application.*

Projects located solely on private land do not require a work plan. For projects located solely on private land attach:

- A *Repatriation Office Private Land Addendum* form



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**Section 3. Submitting Burial Discovery Agreement Applications**

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1. Burial Discovery Agreement applications and supporting documentation may be submitted digitally. However, the original, signed application and a hard copy of the final, ASM-approved treatment plan, if applicable, must be mailed within 30 days of agreement issuance.

Digital application submission:

- Email completed form to: **asm\_crm@email.arizona.edu**
- Use this subject heading when submitting the completed form via email: **Burial Discovery Agreement Application.**

Hard copy materials submission:      Repatriation Office  
Arizona State Museum  
The University of Arizona  
1013 E. University Blvd.  
Tucson, AZ 85721-0026

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**Section 4. Please Note:**

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- a. All services offered by ASM must be requested through the ASM Request Quote for Services website:  
<https://arizonace.quickbase.com/db/bthqcer2g>
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